

**Village of Fort Edward**  
**Board of Trustees – Regular Meeting**  
**Monday, August 5, 2025, at 7:00 p.m.**

Mayor Traver called the meeting to order at 7:00 p.m.

**Roll Call:** Trustee Williams, Trustee Boucher, Trustee Cutler  
**Absent:** Trustee Carpenter

**Present:** Dave Earsing, Jeff Caprood, Dave Armando

**Approval of July Minutes**

Motion by: Trustee **Boucher**  
Seconded by: Trustee **Cutler**  
**Dated:** **August 5, 2025**  
All Ayes. Motion Carried.

**Approval of Reports - Clerk, Court, Code, Street, Water, Sheriff**

Motion by: Trustee **Williams**  
Seconded by: Trustee **Cutler**  
**Dated:** **August 5, 2025**  
All Ayes. Motion Carried.

**Audit of Bills – Abstract # 3**

<b>General Abstract - \$427,460.60</b> <u>Highlights</u> Washington County tax roll, assessment \$17,532 Washington County police services - \$95,732.00 LaBella Water Project - \$150,928.60 Palette Stone – CHIPS Paving Project - \$143,737.27	<b>Water Abstract - \$3,273.47</b>
<b>Pay Before - \$8,668.79</b>	<b>Pay before - \$898.00</b>

Motioned by: Trustee Cutler  
Seconded by: Trustee Williams  
**Dated:** **August 5, 2025**  
All Ayes. Motion Carried.

**Summary**

The meeting focused on approving minutes, discussing financial matters, appointing a new ZBA member, and addressing issues related to skateboarding in Mullin Park. Key decisions included the appointment of Samantha Walker to the Zoning Board of Appeals and the adoption of a resolution regarding vehicle and traffic law amendments. The meeting also covered updates on ongoing projects, sewer district concerns, water line development, tree maintenance, staff hourly rate increases, and parade preparations. All key discussions and decisions were documented in detail.

**Outline**

- Approval of July Minutes
  - The minutes of July's meeting were presented with no questions or changes noted.
  - A motion was made and passed unanimously to accept the minutes.
- Appointment of ZBA Member
  - A letter of interest was received from Samantha Walker for a full-time position on the Zoning Board of Appeals.
  - The board voted to appoint Samantha Walker to fill the vacancy on the ZBA.

## **RESOLUTION # 10 of 2025-2026**

Appointment of Zoning Board of Appeals member.

Motion by: Trustee Cutler  
Seconded by: Trustee Williams  
Dated: August 5, 2025

**WHEREAS**, the village board of Trustees is seeking a member to fill a vacant seat for the Zoning Board of Appeals; and

**WHEREAS**, the Clerk received an email from Samantha Walker as a letter of interest to join the ZBA; and

**NOW THEREFORE BE IT RESOLVED**, the Village Board of Trustees does hereby appoint Samantha Walker to the Zoning Board of Appeals for the Village of Fort Edward.

This resolution shall take effect immediately.

All Ayes. Motion Carried.

### 3. Mullen Park Skateboarding Incident

- Board members discussed an incident involving adults skateboarding in Mullen Park, which is against park rules.
- The sheriff's department was called to address the situation, and it was noted that the deputy did not issue tickets due to uncertainty about enforceable laws.
- The board agreed that park employees should not confront violators but should contact law enforcement instead.

### 4. Project Updates

- The speed limit sign has been installed, and the water project is progressing.

### 5. Sewer District Concerns

- Discussions were held regarding the sewer district's potential discharge plans, which could impact local neighborhoods.
- Concerns were raised about the financial implications of the sewer project and the need for a sustainable solution.
- The sewer board is considering limiting new connections due to financial strain from existing users.

### 6. Water Line Development

- The team is finalizing plans for a new water line that will connect to the industrial park.
- Concerns were expressed about the capacity of the village's water storage to meet increased demand.
- The possibility of increasing storage capacity is being considered to accommodate future needs.

### 7. Tree Maintenance Discussion

- Updates were provided on tree maintenance, with some trees identified for removal due to safety concerns.
- An arborist suggested methods for managing tree roots to prevent sidewalk damage.
- The team is exploring options for tree removal and sidewalk repairs in affected areas.

### 8. Staff Hourly Rate Increase

- A proposal was made to increase the crossing guards' hourly rates to \$20 starting in the September school season.
- Current rates are reported to be between \$30 and \$50, with some locations offering higher pay.
- A motion to approve the increase was made by Trustee Cutler and seconded by Trustee Boucher. All ayes. Motion carried.

### 9. Parade Preparations

- The parade will have waste management providing a dumpster for garbage disposal.
- A banner will be hung on the railing by the train overpass to promote the event.
- There are plans to block off parking along Broadway during the parade for safety reasons.
- The county DPW will assist with signage and provide sheriff support for traffic management.

### 10. Parking Management for the Parade

- Suggestions were made to curtail parking along Broadway to ensure safety during the parade.
- Special parking arrangements will be made for loading and unloading instruments at the park.
- The possibility of borrowing cones from the county for parking management was discussed.

A motion to adjourn was made by Trustee **Cutler**, seconded by Trustee **Boucher**. All Ayes. Motion Carried.

Respectfully submitted,

Janelle Rose  
Village Clerk-Treasurer