

**Village of Fort Edward
Board of Trustees – Regular Meeting
Monday, April 7, 2025, at 7:00 p.m.**

Mayor Traver called the meeting to order at 7:00 p.m.

Roll Call: Trustee Williams, Trustee Carpenter, Trustee Cutler, Trustee Boucher
Absent:

Present: Matthew Rimkunas, Rob Martin, Rick Doty, Melanie Dickinson, Mike Dickinson, Therese Gillis, Jessica Donnelly, Amanda Durkee, Kyle Cozzens, John Weber, Frank Burkhardt, Doreen Rabine, Dave Armando.

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APPROVAL OF MARCH MINUTES

MOTION BY: TRUSTEE **WILLIAMS**
SECONDED BY: TRUSTEE **CARPENTER**

APPROVAL OF REPORTS - CLERK, WATER, CODE, COURT, SHERIFF

MOTION BY: TRUSTEE **BOUCHER**
SECONDED BY: TRUSTEE **CUTLER**

AUDIT OF BILLS – ABSTRACT # 11

**GENERAL ABSTRACT - \$25,806.63
PAY BEFORE \$13,321.36**

**WATER ABSTRACT - \$5,911.94
PAY BEFORE \$5,427.42**

MOTIONED BY: TRUSTEE **CUTLER**
SECONDED BY: TRUSTEE **CARPENTER**

**BOARD OF TRUSTEES OF THE VILLAGE OF FORT EDWARD
COUNTY OF WASHINGTON, STATE OF NEW YORK**

Resolution 23 of 2024-2025

General Election Results from March 18, 2025, Village Election

Motion by: Trustee **Williams**
Seconded by: Trustee **Boucher**
Dated: April 7, 2025

WHEREAS, the Fort Edward Village Board does hereby accept the results of the March 18, 2025, Village Election as prepared by the Election Inspectors on March 18, 2025:

MAYOR	PARTY	VOTES
Matthew Traver	Republican	52
TRUSTEE	PARTY	VOTES
Edward Carpenter	Republican	53
Peter Williams	Democratic	49

Roll Call Vote:

Trustee Williams - Aye
Trustee Boucher - Aye
Trustee Cutler - Aye

**BOARD OF TRUSTEES OF THE VILLAGE OF FORT EDWARD
COUNTY OF WASHINGTON, STATE OF NEW YORK**

Resolution 24 of 2024-2025

Standard Workday - Appointments for Paid Employees who are members of NYSLRS

Motion by: Trustee **Williams**
Seconded by: Trustee **Cutler**
Dated: April 7, 2025

BE IT RESOLVED, that the Village of Fort Edward hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the Clerk of this body:

Title	Name	Standard Work Day (hrs/day)	Employee ID	Term Begins/Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on Record of Activities)
Elected Officials						
Mayor	Matthew Traver	8	R11055962	2025-2028	N	9.88

Dated: April 7, 2025

I, Janelle Rose, clerk of the governing board of the Village of Fort Edward, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 7th day of April, 2025 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

I further certify that the full board, consists of five (5) members, and that of such members were present at such meeting and that five (5) of such members voted in favor of the above resolution.

IN WITNESS WHEREOF, I have hereunto SET my hand and the seal of the VILLAGE OF FORT EDWARD.

Location Code: 40178

Employer Name: VILLAGE OF FORT EDWARD

Affidavit attesting that the Standard Workday and the Reporting Resolution were posted and available to the public for a minimum of 30 days.

STATE OF NEW YORK
COUNTY OF WASHINGTON

Janelle M Rose, being duly sworn, deposes and says:

1. That she is the Village Clerk-Treasurer of the Village of Fort Edward
2. That the posting of the Resolution began on April 7, 2025, and continued for at least 30 days.
3. That the Resolution was posted and available to the public on the (please check one):

Employers website at www.villageoffortedward.com

Official Sign board at **118 Broadway, Fort Edward, New York**

Janelle M Rose

Signature of Clerk of Governing Board

Title: Village Clerk

Roll Call Vote:

Trustee Williams - Aye

Trustee Boucher - Aye

Trustee Cutler - Aye

Trustee Carpenter – Aye

**BOARD OF TRUSTEES OF THE VILLAGE OF FORT EDWARD
COUNTY OF WASHINGTON, STATE OF NEW YORK**

Resolution 25 of 2024-2025

COLLECTION OF WATER RENTS, APRIL 2025

Motion by: Trustee **Carpenter**

Seconded by: Trustee **Cutler**

Dated: April 7, 2025

WHEREAS, the Fort Edward Village Board does hereby authorize the Clerks office to collect water rents in the amount of **\$125,306.97** for the April 2025 billing period. The total amount to collect is **\$169,921.61** which includes a past due of **\$44,614.64**.

NOW THEREFORE BE IT RESOLVED, this resolution shall take effect immediately.

Roll Call Vote:

Trustee Williams - Aye

Trustee Boucher - Aye

Trustee Cutler - Aye

Trustee Carpenter – Aye

**BOARD OF TRUSTEES OF THE VILLAGE OF FORT EDWARD
COUNTY OF WASHINGTON, STATE OF NEW YORK**

Resolution 26 of 2024-2025

PEDDLING & SOLICITING PERMIT, MR. DING-A-LING

Motion by: Trustee **Carpenter**

Seconded by: Trustee **Boucher**

Dated: April 7, 2025

WHEREAS, the Fort Edward Village Board does hereby approve the Peddling & Soliciting permit for Michael DelSignore who operates Mr. Ding-A-Ling Ice Cream; and

WHEREAS, the approved days of operation are Monday - Sunday and the hours of operation are 10:00AM to 9:00PM from April to October; and

WHEREAS, the applicant will not be able to work in the Village of Fort Edward during Locktoberfest in October.

ALL AYES. MOTION CARRIED

**BOARD OF TRUSTEES OF THE VILLAGE OF FORT EDWARD
COUNTY OF WASHINGTON, STATE OF NEW YORK**

Resolution 27 of 2024-2025

Facility Use Permit – Adirondack USSSA Pride 14U Softball – Mullen Park

Motion by: Trustee **Williams**
Seconded by: Trustee **Cutler**
Date: April 7, 2025

WHEREAS, the Fort Edward Village Board does hereby acknowledge receipt of the Facility Use Permit and supporting documentation from the Adirondack USSSA Pride 14U softball; and

WHEREAS, the Fort Edward Village Board does hereby grant the Adirondack USSSA organization, permission to use Mullen Park softball field located at Mullen Park which includes a full schedule of practices and games; and

NOW THEREFORE BE IT RESOLVED, this resolution shall take effect immediately.

ALL AYES. MOTION CARRIED.

**BOARD OF TRUSTEES OF THE VILLAGE OF FORT EDWARD
COUNTY OF WASHINGTON, STATE OF NEW YORK**

Resolution 28 of 2024-2025

Facility Use Permit – Fort Edward Founders Day – Canal Street Marketplace

Motion by: Trustee **Cutler**
Seconded by: Trustee **Carpenter**
Date: April 7, 2025

WHEREAS, the Fort Edward Village Board does hereby acknowledge receipt of the Facility Use Permit and supporting documentation from the Fort Edward Founders Day – Dave Earsing; and

WHEREAS, the Fort Edward Village Board does hereby grant Dave Earsing, creator and coordinator, permission to use the Fort Edward Canal Street Marketplace on September 13, 2025 for a basket raffle, cornhole games, music and food; and

NOW THEREFORE BE IT RESOLVED, this resolution shall take effect immediately.

ALL AYES. MOTION CARRIED.

**BOARD OF TRUSTEES OF THE VILLAGE OF FORT EDWARD
COUNTY OF WASHINGTON, STATE OF NEW YORK**

Resolution 29 of 2024-2025

Facility Use Permit – Fort Edward Youth Baseball

Motion by: Trustee **Carpenter**
Seconded by: Trustee **Boucher**
Date: April 7, 2025

WHEREAS, the Fort Edward Village Board does hereby acknowledge receipt of the Facility Use Permit and supporting documentation from the Fort Edward Youth Baseball; and

WHEREAS, the Fort Edward Village Board does hereby grant the Fort Edward Youth Baseball organization permission to use the Fort Edward Little League field located on Bradley Avenue and will include a full schedule of practices and games; and

NOW THEREFORE BE IT RESOLVED, this resolution shall take effect immediately.

ALL AYES. MOTION CARRIED.

Public Comment Period

Rick Doty – Case Street

Rick wanted to point out the pothole on McIntyre Street on the right side going North. He is hoping it can be fixed as it is doing a lot of damage to vehicles tires.

Rick also wanted to inform the village that National Grid as they are replacing the gas lines noticed that the lines are only 18” down and not 24” down as they should be. This is the entire length of Case Street.

Mr. Weber – Ye Old Fort Diner

Mr. Weber approached the board table and stated the following:

“27 years I have been in business at the Old Fort Diner. I have been highly involved in Fort Edward and have given back plenty, but I won’t get into that. For two years, the food wagons have been operating for free against my business. My expenses, just to give you an idea are \$4800 liability for the diner, \$3300 liability for the deli, 12 people on my payroll at \$4500 a week. You allow food wagons to operate for just 67 cents per day while I spend thousands. I spend \$2000 each winter just to have my parking lot plowed. I pay more for my water and sewer bills than the food wagons do to operate in the village. What is fair? The board is trying to destroy me. I sat on the bench the other day and watched that food wagon makes \$400 in just 20 minutes. What is their payroll? What is their sales tax bill? There are places for food wagons and it’s not fair. Follow Glens Falls, they have a policy that you cannot set up a food truck 250 ft within another food establishment. Also, to let you know, I have 5 employees who live in the village. I am asking youwhat is fair? The board is prejudice against me”.

Amanda Durkee – Seminary Street

Amanda asked what roads were slotted to get fixed because at the bottom of her driveway in the road, it is pretty bad and should be fixed.

Secondly, Amanda stated that she is noticing a rise in homelessness in Fort Edward and wants to know what the village representatives are doing to help. The mayor said that it should be reported with the sheriff’s office as well as our office to ensure that they are not just being booted off property, however they are in connection with social services to get the help they need.

Jessica Donnelly – Hudson Falls resident

Jessica wanted to inform the board and the residents who were in attendance that there is a public meeting for Wheelabrator in Hudson Falls on 4/16/25 at 6:00 p.m. She informed the room that after investigating the company further, 87% of their burning is coming in from Canada, Ohio and they are also burning sewer sludge from the city of Glens Falls. The group is advocating for a non-renewal of their permit which renewal is coming up.

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The mayor informed the board that Mr. Rourke wants to give a piece of land, which is very small to the village which separates the right of way from Drifting Ridge and King Edward Knolls. The village has a utility right of way for both neighborhoods, but they do not connect due to the small piece which Rourke owns. The village attorney, Matt Fuller, will reach out to Rourke to get the ball rolling to get this accomplished.

**Water Project** - through CDBG is complete, however the road will be paved completely from curb to curb after the village goes out to bid on it. Bellamy may want to quote for this as well, which is the company responsible for the entire project of new water lines on Cooper, Prospect and Grove Streets.

**Water Tower Project** - has a large expense from our engineer, La Bella and the village must recoup those funds from EFC. The attorney and La Bella will work to get a disbursement in the works for the amount that has been spent on engineering already.

**Canalside project** – This project has a water demand at the location which there is a potential company interested which will need approximately 200,000 gallons of water per day. They will need a fire tower on site, and it was recommended that they have a potable tank. Also, the village could upsize the new water tower on Burgoyne Ave. All funds to upgrade or any expenses to make this happen will not be on the village. The mayor asked Rob Martin about having enough volume with the natural gas. He did say that ESMI would be able to run one more burner which uses 45 million BTU’s.

**Peddling Local Law** – The village is underway on revamping the local law for Peddling and Soliciting in the village. A draft was final for the board move forward with a public hearing.

**Kyle Cozzens – East Street**

Kyle revisited the discussion from three years ago when an engineering firm came to a meeting to discuss a project to extend the NYS trail through the old canal which would include fixing or replacing the old bridge at the end of Canal Street. This project is a 1 million dollar project. This could eventually become a long term project and goal.

A motion to set a public hearing for the updated version of the Peddling and Soliciting local law was made by Trustee **Cutler**, seconded by Trustee **Carpenter**. The public hearing will be held at **6:30 p.m. on Monday, May 5<sup>th</sup>, 2025**.

**BOARD OF TRUSTEES OF THE VILLAGE OF FORT EDWARD  
COUNTY OF WASHINGTON, STATE OF NEW YORK**

**Resolution 30 of 2024-2025**

**ADOPT VILLAGE BUDGET FOR 2025-2026 Fiscal Year**

Motion by: Trustee Boucher  
 Seconded by: Trustee Cutler  
 Dated: April 7, 2025

**WHEREAS**, the Fort Edward Village Board conducted a Public Hearing on **April 7, 2025**, for the purpose of receiving comment regarding the Fort Edward Village Budget for fiscal year beginning **June 1, 2025**, and ending **May 31, 2026**, and

**NOW THEREFORE BE IT RESOLVED**, the Fort Edward Village Board does hereby adopt the Village of Fort Edward Budget for fiscal year **2025-2026** as follows:

| <b>GENERAL FUND</b>   | <b>2023-2024</b>  | <b>2024-2025</b>  | <b>2025-2026</b> | <b>Notes</b>                                                                        |
|-----------------------|-------------------|-------------------|------------------|-------------------------------------------------------------------------------------|
| Appropriations        | 2,238,713.41      | 2,059,713.41      | 1,949,345.95     | Total General Fund <b>Appropriations</b>                                            |
| Less                  |                   |                   |                  |                                                                                     |
| <b>REVENUE</b>        | \$458,913.43      | \$486,744.32      | \$447,361.00     | Total General Fund <b>Revenues</b>                                                  |
| <b>SURPLUS</b>        | \$0.00            | \$0.00            |                  | Amount Being Used from Surplus/Fund Balance                                         |
| <b>ADJUSTMENTS</b>    | \$621.11          | \$960.65          | \$960.65         | Information From Washington County Real Property (Special District)                 |
| To Be Raised by Taxes | \$1,779,178.87    | \$1,572,261.11    | \$1,501,024.30   | Formula =s Appropriations-Revenues-Surplus-Adjustments                              |
| Taxable Assessment    | \$197,978,847.00  | \$199,995,797.00  | \$201,619,444.00 | Info from Wash County Real Property, less Cable Franchise Amt<br><b>\$47,508.00</b> |
|                       | \$197,978.85      | \$199,995.80      | \$201,619.44     | N10 / 1000 = this value                                                             |
| Tax Rate/Thousand     | \$8.98671195      | \$7.86147076      | \$7.44483900     | To be Raised by Taxes / Taxable Assessment                                          |
|                       | <b>-61.93543%</b> | <b>-14.31337%</b> | <b>-5.59625%</b> |                                                                                     |

**INFORMATION**

**2024-2025 Tax Cap Amount**

|                             |                                                                                                                      |                         |
|-----------------------------|----------------------------------------------------------------------------------------------------------------------|-------------------------|
| Tentative Budget            | This is the dollar amount that the tentative budget is <b>BELOW</b> the allowable tax cap; again, as set by NY State |                         |
| General Fund Revenue        | Revenues are down                                                                                                    | \$39,383.32             |
| General Fund Appropriations | Decrease in appropriations                                                                                           | <b>110,367.46</b>       |
| Taxable Assessment          |                                                                                                                      | <b>\$201,666,952.00</b> |

A roll call vote was taken

| Voting            | Position | Ayes     | Nays              | Abstain           | Absent            |
|-------------------|----------|----------|-------------------|-------------------|-------------------|
| Matthew Traver    | Mayor    | <u>X</u> | <u>          </u> | <u>          </u> | <u>          </u> |
|                   | Trustee  |          |                   |                   |                   |
| Ed Carpenter      |          | <u>X</u> | <u>          </u> | <u>          </u> | <u>          </u> |
| Peter Williams    | Trustee  | <u>X</u> | <u>          </u> | <u>          </u> | <u>          </u> |
| David Cutler      | Trustee  | <u>X</u> | <u>          </u> | <u>          </u> | <u>          </u> |
| John Boucher, Jr. | Trustee  | <u>X</u> | <u>          </u> | <u>          </u> | <u>          </u> |

Motion Carried.

A motion to adjourn was made by Trustee **Carpenter**, seconded by Trustee **Williams**.  
All ayes. Motion carried.

Respectfully submitted,

Janelle Rose  
Village Clerk-Treasurer

