

**Village of Fort Edward
Board of Trustees – Regular Meeting
Monday, May 5, 2025, at 7:00 p.m.**

Mayor Traver called the meeting to order at 7:00 p.m.

Roll Call: Trustee Williams, Trustee Carpenter, Trustee Cutler
Absent: Trustee Boucher

Present: Dave Earsing, Kyle Cozzens, Doreen Rabine, Mike Dickinson, Jeff Caprood, Kris March, Lauren Grogan, Dan Ward, Dave Armando, Jim Thatcher, Tracy Murray, Rob Martin, Matt Rimkunas, Tom Roberts, Mariann Roberts, Anne Carpenter.

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APPROVAL OF APRIL MINUTES
MOTION BY: TRUSTEE CARPENTER
SECONDED BY: TRUSTEE CUTLER

APPROVAL OF REPORTS - CLERK, STREET, WATER, CODE, SHERIFF
MOTION BY: TRUSTEE WILLIAMS
SECONDED BY: TRUSTEE CARPENTER

AUDIT OF BILLS – ABSTRACT # 12

GENERAL ABSTRACT - \$113,408.70 (OF WHICH \$94,680.00 IS PAYMENT FOR POLICE SERVICES FOR JAN – MARCH 2025)
PAY BEFORE \$10,534.82

WATER ABSTRACT - \$5,327.41
PAY BEFORE \$2,121.32

MOTIONED BY: TRUSTEE WILLIAMS
SECONDED BY: TRUSTEE CUTLER

Summary

The meeting focused on reviewing previous minutes, discussing organizational appointments, and addressing various community issues including water projects, safety concerns, and the management of camping at the Ott Basin. Key decisions included moving forward with pending approvals for permits and addressing local safety and infrastructure concerns.

Outline

1. Acceptance of Previous Minutes

- The minutes from the April meetings were reviewed and accepted without changes.
- A motion was made and seconded to accept the minutes.

2. Organizational Appointments

- Resolution 31 regarding organizational and annual appointments was discussed.
- Appointments are scheduled for the first Monday of every month at 7 p.m.

Resolutions for May 5, 2025, meeting

Resolution 31 of 2024-2025

ORGANIZATIONAL/ANNUAL APPOINTMENTS

Motion by Trustee Carpenter
 Seconded by Trustee Williams
 Date May 5, 2025

WHEREAS, the Fort Edward Village Board does hereby approve the following appointments for fiscal year 2025-2026

Position	Personnel		Committees	
Attorney	Matthew F. Fuller, Esq.	Building	Williams	Carpenter
Bounced Check Fee	\$35.00 cash/money order	Law		
Building Inspector	Dave Armando	Enforcement	Cutler	Carpenter
Code Enforcement	Dave Armando	Recreation	Boucher	Williams
Crossing Guard	Mike Girard	Street	Williams	Cutler
Crossing Guard	Peter Amorosi	Water	Carpenter	Boucher
Depository	Arrow Bank			
Deputy Mayor	Peter Williams			
Fair Housing Officer	Janelle Rose			
Historian	R. Paul McCarty			
Mileage Reimbursement	\$0.50/mile			
Newspaper	The Post Star			
Petty Cash, Treasurer	\$ 50.00			
Petty Cash, Justice Court	\$100.00			
Planning / Zoning Clerk	Janelle Rose			
Planning / Zoning Board				
Members	\$ 30.00/meeting			
Planning / Zoning Board Site				
Plan	\$ 65.00			
Recreation Director	James Donahue Aimee Mahoney, Town			
Registrar	Clerk			
Tax Search Fee	\$ 25.00			
Village Board Monthly	First Monday of Month @			
Meeting	7:00pm			
Water Tap Fee	\$350.00 (+ actual charges)			
Water Tap Fee	\$350.00 (+ actual charges)			

ALL AYES. MOTION CARRIED.

Resolution 33 of 2024-2025
ANNUAL MEETING SCHEDULE

Motion by Trustee Williams
 Seconded by Trustee Cutler
 Date May 5, 2025

WHEREAS, the Fort Edward Village Board does hereby approve the following meetings for fiscal year 2025-2026
ALL AYES. MOTION CARRIED.

2025-2026 MEETING SCHEDULE

Village Board Meetings- 7:00pm			Planning/Zoning Board of Appeals Meetings- 6:00pm		
June	2	Monday	June	18	Wednesday
July	7	Wednesday	July	16	Wednesday
August	4	Monday	August	20	Wednesday
September	2	Tuesday	September	17	Wednesday
October	6	Monday	October	15	Wednesday
November	3	Monday	November	19	Wednesday
December	1	Monday	December	17	Wednesday
January	5	Monday	January	21	Wednesday
February	2	Monday	February	18	Wednesday
March	2	Monday	March	18	Wednesday
April	6	Monday	April	15	Wednesday
May	4	Monday	May	20	Wednesday

Resolution 34 of 2024-2025
ANNUAL HOLIDAY SCHEDULE

Motion by Trustee Cutler
Seconded by Trustee Carpenter
Date May 5, 2025

WHEREAS, the Fort Edward Village Board does hereby approve the following meetings for fiscal year 2025-2026

ALL AYES. MOTION CARRIED.

2025-2026 HOLIDAY SCHEDULE

Juneteenth	Thursday	June 19 th 2025
4 th of July	Friday	July 4 th 2025
Labor Day	Monday	September 1 st 2025
Columbus Day	Monday	October 13 th 2025
Veteran's Day	Monday	November 11 th 2025
Thanksgiving Day	Thursday	November 27 th 2025
Day after Thanksgiving	Friday	November 28 th 2025
Christmas Day	Thursday	December 25 th 2025
New Year's Day	Thursday	January 1 st 2026
Martin Luther King Day	Monday	January 29 th 2026
President's Day	Monday	February 16 th 2026
Good Friday	Friday	April 3 rd 2026

3. Water Project Update

- A meeting is scheduled to discuss the ongoing water project in the northern area with LaBella.
- The urgency of moving the project forward was emphasized, and issues with bill submissions were noted.

4. Website

- A quote was sent to the village clerk to update the village website. A motion to approve the one-time payment of \$900.00 was made by Trustee **Cutler**, seconded by Trustee **Williams**. All ayes. Motion carried.

5. Safety Concerns with ATVs and Bicycles

- There have been complaints about ATVs and electric bikes being used improperly on roads.
- The sheriff department will be contacted to enforce existing regulations regarding these vehicles.

6. Damage from Excavator Incident

- An excavator was left on Harrison Avenue, causing damage to the curb.
- The contractor responsible for the work will be contacted to address the issue.

7. Camping Management at Yacht Basin

- The Promote Fort Edward Group is seeking to manage camping at the Ott Basin as a village program.
- Concerns about liability and safety for campers and the community were discussed, including potential vandalism and homelessness issues.

8. Infrastructure and Road Conditions

- Residents have raised concerns about the condition of roads, particularly on Bridge Street.
- A contractor will be held accountable for paving work, and bids are expected soon.

9. Trees

- There are three trees that were marked as candidates for removal within the village that are on village property. 2-3 quotes from tree surgeons will be collected by the village clerk to have the village board decide on who will be awarded the bid. The trees earmarked for removal are at 54 Mechanic Street, 60 Mechanic Street and 24 Baldwin Avenue.

10. Public Safety and Infrastructure Issues

- Loose and wobbly water shutoff covers were reported as a safety hazard.
- The county will be contacted to address the issue, as the village is responsible for improvements from the curb .

11. Sewage Issues on Thornwood Drive

- Residents reported a camper on Thornwood Drive with a leaking septic hose, raising health concerns.
- A cease-and-desist order has been issued, preventing the occupants from living in the camper.
- Child Protective Services has been involved due to concerns about the children's living conditions.
- The police have been called multiple times regarding the situation, and further investigation into the sewage is planned.

12. Sidewalk and Crosswalk Concerns

- There are persistent puddles at the crosswalk in front of Underwood Park, creating safety hazards for pedestrians.
- The issue of cracked ADA pads at the intersection of Roger Street and East Street was raised.
- The state needs to be contacted for potential solutions as the village cannot make changes to the road.

13. Trail town Action Agenda

- The Trail town Action Agenda was discussed, highlighting the need for careful consideration of future costs associated with projects.
- The village is encouraged to pursue action items that benefit the community, despite potential financial implications.
- A meeting with Erica Schneider from the program is suggested for further clarification on expectations.

14. Bike Rack Installation

- Plans for bike rack installations were discussed, with a focus on best practices for placement and securing funding.
- Specific locations for bike racks were identified, including near Weber's parking lot.
- Past installation issues were acknowledged, emphasizing the need for proper installation techniques to prevent future problems.

15. Community Events and Historical Reenactments

- Upcoming Living History Weekend events were announced, celebrating the 250th anniversary of the Revolution. *Saturday, May 17th and Sunday, May 18th, 2025.*
- The community is encouraged to participate in reenactments and other historical activities planned for the event.
- Additional events related to the Knox Cannon Trail reenactment were also mentioned, highlighting the region's historical significance.

16. Moreau Assessment

- The mayor suggested that we have the tax assessments grieved. Last year, attorney Fuller did try to grieve them, however we did not fully challenge them. The board agreed to challenge them this year as they have gone up significantly.

A motion to adjourn the meeting was made by Trustee **Carpenter**, seconded by Trustee **Williams**.
All ayes. Motion carried.

Respectfully submitted,

Janelle Rose
Village Clerk-Treasurer